

Aftercare Funding Programme 2022



Application guidance

Aftercare Funding Programme 2022	1
Application guidance	1
Section A: Aftercare Funding Programme	3
The opportunity	3
Outcomes	3
Priorities	4
Funding available	4
Timescales	4
Submission of completed forms	5
Scope	5
Assessment process	5
About GambleAware	6
Section B: Application guidance	6
1. Eligibility	6
2. The proposal	7
3. The approach	8
4. Monitoring, evaluation and learning	8
5. Budget	9
6. Organisation details	10
7. Your partners (please skip for applications without partners)	12
8. Declaration and contact details	13

This guidance document aims to support your application to the Aftercare Funding Programme.

The first section provides detail about the Aftercare Funding Programme. The second section provides guidance for completing the application form.

The application form should be completed and emailed to commissioning@gambleaware.org with supporting documents and budget sheet. Please include **Aftercare Funding Programme Application** in the subject line of the email.

Section A: Aftercare Funding Programme

The opportunity

GambleAware is inviting applications from organisations supporting people in recovery from gambling harm. The focus for the aftercare intervention is not about the process of stopping or reducing gambling, but in the longer-term recovery and rebuild which might be needed for people to live happy and healthy lives.

We know many people that receive appropriate treatment and support, reduce or stop gambling, but there is less known about how to ensure this recovery is sustained. We want to fund projects which support this phase of recovery for those that need it, contributing towards the evidence base about relapse and recovery.

Our definition of aftercare is the phase of recovery in which individuals have regained control of their gambling but may still need services and support to help them sustain that recovery and rebuild their lives. We are interested in projects which work with people who have been affected by gambling harm, whether that is as the gambler or an affected other.

Outcomes

The following outcomes were developed following an internal workshop and engagement with external stakeholders, including those with lived experience. All applicants will need to demonstrate which outcome or outcomes they will be working towards.

People who have experienced gambling harm, whether they are the individual who has been gambling or an affected other, will have **sustained recovery**. This is the overarching impact of aftercare, into which the below outcomes feed.

The core long-term outcome is improved **recovery capital**. 'Recovery capital' is defined as the internal and external assets needed to initiate and sustain recovery - to essentially recover a life that has meaning for the individual. Recovery capital looks different for everyone, but may include a combination of some core intermediate outcomes:

- a) Improved mental health and wellbeing
- b) Increased positive personal networks of support (including communities of understanding)

- c) Improved self-image (including, but not limited to, reducing stigma)
- d) Increased practical skills, including but not limited to financial and employability skills
- e) Increased confidence and self-belief in ability to accomplish goals (self-efficacy)
- f) Increased knowledge about relevant supports available for those who experienced gambling harms (directly or as affected others) and among their support networks. This includes gambling recovery tools, as well as housing or other support that may be required.

Priorities

We have identified three specific priority areas (it is not essential to meet one of these):

- Projects which aim to reach those who experience the greatest inequalities or people from disadvantaged communities
- Projects delivered in partnership, particularly where the partnership involves a gambling specialist organisation and (an)other organisations with different specialisms
- Projects which are led by people with lived experience of gambling harms.

Funding available

There is total funding of up to £2million available.

We are looking for a range of applicants for the funding programme, with two levels of funding available:

Level 1: funding of up to £150,000 for smaller or newer organisations or for those looking to test a new approach. These projects should be between 18-36 months long.

Level 2: funding of up to £350,000 for larger organisations that are already established and want to grow or develop their work further. These projects are expected to be between 24-36 months, with longer projects preferred.

All projects must be based in **England, Wales or Scotland**.

We will separately be commissioning an independent evaluation for this programme. We will expect all project teams to actively participate in this cohort evaluation.

Timescales

Applications open: Thursday 30 June 2022

Applications close: Monday 15 August 2022 (12 noon)

Applications will be assessed in August and September, with successful projects commencing from November 2022.

GambleAware will be holding a Q&A webinar on **Tuesday 12 July (11am to 12 noon)** to answer questions and provide support during the application window. If you are interested in taking part, please register [here](#). You will have the opportunity to send questions in advance and during the session.

Submission of completed forms

Completed forms should be submitted to commissioning@gambleaware.org by **Monday 15 August 2022 (12 noon)**. Eligibility questions are listed at the top of the funding application form, with further information in the guidance document. Please ensure you read these and can tick all statements before completing the application.

The following documents will need to be attached to your application:

- Safeguarding policy
- Equal opportunities/EDI policy
- Constitution or Memorandum and Articles of Association
- Most recent set of audited accounts (or a cashflow if you don't have this)

Scope

The following examples of aftercare projects provide guidance about the types of projects we're expecting to receive:

- A person-centred coaching intervention for people who have experienced significant harms from their gambling
- An online or in person network for people to connect and share ideas about aftercare and long-term recovery
- Relationship or whole family counselling delivered in partnership between a specialist counselling charity and a gambling harm charity
- A community navigator staff role within a gambling harm service, helping people find networks and avenues within the community
- A specialist service for a specific target group (e.g., younger people, women, or people from disadvantaged communities).

Assessment process

Applications will be reviewed to ensure all the funding criteria are met and all documents are attached.

All eligible applications will be reviewed by two members of the GambleAware staff team. The following matrix will be used:

- Strength of project
- MEL plans
- Budget and value for money
- Strength of organisation
- Alignment with fund priorities.

A Funding Panel will make the final recommendations.

About GambleAware

GambleAware is an independent charity that commissions evidence-informed prevention and treatment services in partnership with the NHS, public health agencies, local authorities, the voluntary sector, and other expert organisations and agencies, across Great Britain.

GambleAware recognises the importance of evaluating the impact of our commissioned projects, alongside the mechanisms influencing the outcomes resulting from these. We are committed to building evidence of ‘what works for whom’ to support and inform our commissioning, as well as generating knowledge to contribute to the wider body of evidence, and national policy.

The central aim of GambleAware’s purpose and vision is to achieve effective prevention of gambling harms, and access to treatment and support. GambleAware’s Organisational Strategy, published in April 2021, outlines our priorities and objectives to guide our work towards our vision of a society where everyone is safe from gambling harms.

Section B: Application guidance

1. Eligibility

All eligibility criteria should be ticked. If you are unclear whether the eligibility criteria relates to your organisation or project, please contact commissioning@gambleaware.org before you complete the application.

	Eligibility criteria	
1.1	The impact of the activity and any direct delivery of services is in England, Scotland or Wales. <i>This is in line with GambleAware’s organisational remit.</i>	
1.2	The activities will not include evangelising or proselytising (preaching, spreading, or attempting to convert people to one’s own belief or religious views). <i>This is in line with our responsibilities as a registered charity.</i>	
1.3	Your organisation does not adopt a partisan political stance or activities which are party political. <i>This is in line with our responsibilities as a registered charity.</i>	
1.4	You are an incorporated organisation with a board of Trustees or Directors (ideally three unrelated people). <i>If this does not currently apply, please provide some supplementary information about your governance arrangements.</i>	
1.5	You have not requested more than 50% of your previous year’s turnover (please see guidance notes on this). <i>The intention is to ensure we are funding organisations with strong financial management experience. If you do not meet the 50% threshold, please get in touch with the team.</i>	
1.6	The focus of the project is about people who are in recovery from gambling harm (including affected others), rather than the initial treatment/support to reduce gambling or early intervention and education.	

	<i>Please tell us within the body of the application what your eligibility for participation in the project will be – how will you ensure that people are safe and receiving the type of intervention they need.</i>	
--	--	--

2. The proposal

2.1 Title of your project		
2.2 Please provide a brief description of the proposed project (300 words)		
<i>This is your chance to introduce the project. Please give an overview about what it will involve, who it will work with and what type of change it will achieve.</i>		
2.3 Please describe the need for the project. Please include any supporting statistics from any local or national research, or from your own evidence (500 words)		
<i>The driver for the work should be about the needs of people who have experienced gambling harm which are not currently being met. You might have stats and facts from research or other sources, or you might have your own data and case studies you can also reference here. If you have not ascertained the need for the work, you might want to carry out surveys, focus groups to ensure you have fully understood the need.</i>		
2.4 People benefitting		
Types of people benefitting	Who is included in this figure? (50 words)	Total number of people
People experiencing gambling harm directly	<i>Please use this space to give some detail about who they might be e.g. people attending peer support groups.</i>	<i>e.g. 35</i>
Affected others who have experienced gambling harm	<i>You might only fill in one row, as this is about capturing primary beneficiaries for the project.</i>	
Front line workers (this includes professionals delivering services or support to individuals)	<i>We appreciate these figures might be a bit of an educated guess at this stage.</i>	
Other groups benefitting directly		

3. The approach

<p>3.1 What activities will be involved in the delivery of the project? (500 words)</p> <p><i>Please set out exactly what the project will involve helping us visualise the project. Feel free to use diagrams or tables within this section. It might help for us to understand the routes in and out of the project, as well as what sessions or opportunities might be involved.</i></p>
<p>3.2 Why do you think this approach will be effective? (300 words)</p> <p><i>Rationale about why your proposed project is the right way forward. This might be based on your understanding of the needs and consultation you have done, but also because you have a lot of experience delivering similar work. We are keen to support learning organisations, so we are interested to know how you learn and iterate as projects develop.</i></p>
<p>3.3 Who will be involved in delivering the activities and what will they do? (300 words)</p> <p><i>Please provide an overview of internal and external staff that will be involved in delivering the project and some information about what their role will involve.</i></p>
<p>3.4 How were people with lived experience involved in developing this work? (300 words)</p> <p><i>Involving people with lived experience is a priority for this fund. Please tell us how you went about this and what you learnt. We include the lived experience of anyone affected by gambling harm (including friends and family members).</i></p>
<p>3.5 Please outline how you intend to collaborate within and across the system to achieve joined up care for individuals. Please include how you intend to work and/or integrate with/alongside existing GambleAware funded provision, in particular the National Gambling Treatment Service (NGTS) (300 words)</p> <p><i>This fund aims to build the evidence base about what works to sustain recovery and rebuild lives. At this stage we don't expect interventions to be fully embedded within the National Gambling Treatment Service, but we do want to understand how this could work and also what your referral pathways will look like.</i></p>

4. Monitoring, evaluation and learning

<p>4.1 Please select at least one outcome, and no more than three. These will be the primary outcomes you will be asked to report against throughout the project. These can relate to anyone that has experienced gambling harm, whether that is a person who has gambled or an affected other. All the outcomes will be contributing towards the overarching aim of improving recovery capital, to help sustain recovery.</p>	
A) Improved mental health and wellbeing	
B) Increased positive personal networks of support	
C) Improved self-image (including, but not limited to, reducing stigma)	
D) Increased practical skills including, but not limited to, financial and employability skills	
E) Increased confidence and self-belief in ability to accomplish goals (self-efficacy)	

F) Increased knowledge about relevant supports available for those who experienced gambling harms and among their support networks.	
---	--

You will be asked to develop indicators and tools to measure the specific change you have agreed to work against. We will work with you on this (see below), but please choose the tools you think best reflect the project's ambition for now.

4.2 What do you want to learn and how will you do this? (300 words)

Please describe the change you want to see as a result of this project. We want to understand how you believe your activities will be translated into the intended impact on project participants. We also want to understand your plan to collect the data to evidence this change. If you have already developed a project logic model or theory of change, please include it with your application.

GambleAware is focused on generating the 'what works for whom' evidence to support and inform intervention approaches and tools. We plan to commission an independent cohort evaluation of the programme. This will aim to build active learning partnerships and to share the learnings across all the aftercare projects. It will also provide bespoke support for you in creating your project logic model.

All projects will be required to engage in the cohort evaluation process, and you can budget time for this. It is likely to involve two cohort annual learning days per year, as well as some additional project level engagement.

4.3 What are the key challenges or risks you have identified and how will these be overcome? (300 words)

Please include potential risks and how they will be mitigated.

4.4 Please describe if/how the project is scalable (100 words)

Tell us about your vision for this work and if/ how you could see it scaling in the future.

5. Budget

5.1 How much funding are you requesting?	<p><i>Please ensure this is in line with the information provided about the two levels.</i></p> <p>Level 1: funding of up to £150,000 for smaller or newer organisations or for those looking to test an approach. These projects should be between 18-36 months long.</p> <p>Level 2: funding of up to £350,000 for larger organisations that are already established and want to grow or develop their work further. These projects are expected to be between 24-36 months, with longer projects preferred.</p>
5.2 Length of project	<p><i>We are expecting most projects to be 2 or 3 years, to give some sense of stability and sufficient opportunity to develop and learn from the</i></p>

models. We have given the option of 18-month interventions where there is a more discreet piece of work.

Please ensure you complete the budget form and attach alongside your application.

Please take the time to complete the budget form carefully as it will be a key part of your application.

- *Complete the sections in white on the budget avoiding editing any boxes in grey*
- *Add extra rows where necessary*
- *Complete columns D-G based on project year, not financial year*
- *Check column F adds up correctly*
- *In column C confirm the equivalent salary for the full time equivalent of a post*
- *In column D confirm which partner will have responsibility for the budget line*
- *Add notes in column G for anything which requires more explanation*
- *For staff members, where possible please ensure you are paying in line with the Living wage, and including annual increments <https://www.livingwage.org.uk/calculation>*
- *As per the guidance in section 4.2 above, you can include costs to reflect the costs of engage in the GambleAware cohort evaluation e.g. travel, staff time etc.*

6. Organisation details

6.1 Your organisation	
What is the purpose of your organisation and why is your organisation well placed to carry out this work? (300 words).	
<i>Please give a short overview about your organisation's work. What are you proud of?</i>	
Date your organisation was established	
Legal status	
Registration body	
Registration number	
Is your organisation affiliated with any other organisation?	Yes No
Affiliated organisation name(s)	
How many people work at your organisation?	
Full-time paid staff	
Part-time paid staff	
Sessional paid staff	
Volunteers (full-time equivalent)	

6.2 Your organisation's finances

Please provide the following figures for your organisation's most recent full financial year (21/22), and the previous year (20/21). Please attach audited accounts, if available. If they are not available, please add a line of explanation.

Year	Income	Expenditure	Total reserves	Unrestricted reserves

6.3 Please provide your current assets and liabilities from your latest set of management accounts

Current assets	
Current liabilities	

Please complete if you have the information or add a short note of explanation.

6.4 Accounts

Please include details of the accountant/auditor who verified your most recent accounts.

Add a line of explanation if your accounts were not verified.

First name	
Last name	
Accountancy/audit firm	
Address 1	
Address 2	
Address 3	
Town/city	
Postcode	
Telephone number	
Email address	
Relevant professional body and qualification	
Qualification number	
Is membership current?	Yes No

6.5 Board member details

First name	Last name	Role and experience

6.6 Please provide a brief overview of your financial management procedures which help to ensure good governance e.g. segregation of duties, delegation of authority, authorisation limits etc (300 words)

Do you have a financial management procedure manual?

Do you use a financial management system e.g. QuickBooks or Sage?

Can you provide some information about how you manage the risk of fraud within your organisation?

6.7 Supporting documents	
Do you have a safeguarding policy/child protection policy/protection of vulnerable adults policy? If so, please attach to your application	Yes No
Do you have a diversity policy? If so, please attach to your application	Yes No
Please attach your constitution or memorandum and articles of association	
Please attach your last set of annual accounts, or if you do not have a full set, please attach a 12-month cash flow forecast	

You will be asked for your Public Liability Insurance Certificate if your application is successful.

7. Your partners (please skip for applications without partners)

7.1 Partner details	
Partner name	
What is the purpose of this organisation and what is it most proud of in its history? Why is it well placed to carry out this work?	
Date organisation was established	
Legal status	
Registration body	
Registration number	
Is this organisation affiliated with any other organisation?	Yes No
Affiliated organisation name(s)	
How many people work for this organisation	
Paid staff (full-time equivalent)	
Part-time paid staff	
Sessional paid staff	
Volunteers (full-time equivalent)	

7.2 Partner contact	
Partner contact name	
Partner contact email	
Partner contact job title	

7.3 Partner finances				
Please provide the following figures for the organisation's most recent full financial year, and the previous year				
Year	Income	Expenditure	Total reserves	Unrestricted reserves

Please copy and complete above boxes for any additional partners.

8. Declaration and contact details

8.1 Contact details	
First name	
Last name	
Email address	
Telephone number	
Organisation contact details	
Main address	
Main telephone number	
Main email address	

8.2 Declaration	
Authority to submit	
I confirm that the organisation named on this proposal has given me authority to submit this proposal on its behalf	Name: Date: Signature:

Gamble**Aware**

