
Lived Experience involvement in the reviewing proposals for the evaluation of the National Gambling Support Network (NGSN)

Role description

Overview

GambleAware is looking to commission a partner to carry out an evaluation of the National Gambling Support Network (NGSN). The commissioned evaluation partner will play a key role in generating and sharing learning throughout the NGSN, as well as assessing its clinical, operational and economic effectiveness. This flagship evaluation will examine the NGSN as a whole system; offering valuable insights and assurances to support the future commissioning of the NGSN post-White Paper.

GambleAware has published an [Invitation to Tender \(ITT\)](#) document that details the evaluation work required. Interested parties have until 09:00 on Wednesday 8th May to submit proposals to GambleAware.

The opportunity

To ensure the scoring of proposals is robust and fair, GambleAware has set some criteria against which proposals will be assessed by a review panel. Proposals will be scored by a scoring panel of three, including 3 GambleAware staff members who have experience of evaluation methods and the NGSN itself.

GambleAware is looking for up to two individuals with lived experience of gambling harm to help score proposals in relation to the following scoring criterion: 'An understanding of Equality, Diversity and Inclusion (EDI) and how lived experience would be embedded into this project in practice'.

Selected LE panel members will not be required to score other parts of proposals but will be asked to provide any further verbal feedback during an initial scoring panel meeting. The panel will then use this scoring and wider feedback to help them come to an agreement about which proposal to take forward.

What you'll be doing

- Attending an **induction call** – to learn more about the work and ask any questions.
- **Reading the proposals** – each proposal will be 20 pages (max.) in length. We are currently expecting up to 5 proposals (ie an estimated 100 pages of reading in total).
- **Scoring the proposals** – based on how they propose to embed lived experience into the evaluation in practice and their overall understanding of the principles of EDI, using scoring descriptors which will be shared with the selected panel members during the induction call.
- **Attending a scoring panel meeting** – to share your scoring and provide verbal feedback on proposals.

The skills you need

- Provide insights and advice based on your own lived experience of gambling harms.
- An appreciation of the need to ensure lived experience is meaningfully reflected in research and evaluation work. Any knowledge or experience of research or evaluation would be a bonus.
- Computer skills and access to computer, tablet, or mobile phone. You will be required to access emails and to participate in an online meeting.
- An understanding of confidentiality.
- Collaborative approach to working together, bringing constructive comments and feedback.

The impact you'll have

- Ensuring the perspective(s) of those with lived experience is meaningfully reflected in GambleAware decision-making.
- Helping to ensure GambleAware work with organisation(s) that have a demonstrable appreciation for lived experience and how it can be meaningfully incorporated into evaluation work in practice.

Location

The role is remote and will require attendance at one online (Teams/Zoom meeting).

Timelines

The individuals selected to assist with this work will be invited to an **online induction meeting via Teams/Zoom**, expected to be no longer than 1 hour long and to take place during office hours, at the start of the w/c 6th May (please note that Monday 6th May is a bank holiday) - this is likely to take place on **Tuesday 7th May**.

Selected individuals will be sent proposals for scoring via email on Wednesday 8th May. We expect reading and scoring proposals to take between 1 and 2 days (e.g. between 7 and 14 hours in total). **The deadline for reviewing proposals is Sunday 19th May**.

The **scoring panel meeting will take place on Monday 20th May**, exact timings will be confirmed closer to the date, however this is expected to last no longer than one hour.

Conflict of interest

If interested in taking part, you will be asked to complete a Declaration of Interest form. Any potential conflict of interest will be reviewed in light of the list of organisations applying to the Improving Outcomes Fund. If there is a conflict of interest that might impact decision-making processes, we will discuss this with you.

Register your interest

To register your interest in this opportunity **please complete [this short online form](#)** no later than **9am, on Monday 29th April 2024**. Please do get in touch if you have any questions: we are looking for a diverse range of applicants and are happy to discuss adjustments.

Additional Information

Remuneration and reimbursement policy

To find out more about the remuneration options as well as reimbursement of expenses, please read the policy: [Remuneration Travel and Expenses Policy 02.11.22 \(1\).pdf \(begambleaware.org\)](#).

Please note that you will be able to choose between two remuneration options: to be self-employed or to act as a volunteer. More details on these options and on our approach to the reimbursement of expenses can be found in the policy.

For more information about Lived Experience Involvement at GambleAware, please visit our [webpage](#). If you have any questions, please contact involvement@gambleaware.org.

Eligibility criteria

Please note that in order to qualify you must:

- Be 18 years old or over.
- Reside in England, Scotland or Wales.
- Have lived experience of gambling harms.
- Not work – either paid or unpaid - for the gambling industry.
- Not receive (yourself or the business you may be a director of or have financial interest in) LCCP RET funding (gambling operators' contributions). To note this does **not** apply to employees below Director level or to consultants of organisations directly receiving RET funding, or to employees and consultants of organisations being awarded RET funding via GambleAware.
- Be more than 6 months in recovery (this applies only to those who have experienced gambling harms due to their own gambling, e.g. this does not apply to applicants identifying as 'affected others').